

**YAKAMA NATION HUMAN RESOURCES DEPARTMENT
JOB ANNOUNCEMENT**



Announcement # 2018-157 **Issue Date:** 05-10-18 **Closing Date:** 05-17-18

Weekend Security/Custodian
Camp Chaparral/Tiináwit
Department of Human Services
Hourly Wage: \$9.86/Temporary/Full-Time

Incumbent is responsible to maintain security of Camp Facilities, grounds, supplies, materials, equipment, water system, and generator. The primary work schedule is on weekends unless otherwise scheduled. Is responsible for custodial duties, minor repairs, and maintenance as assigned by supervisor.

Knowledge, Skills and Abilities:

- Knowledge of custodial duties and procedures.
- Knowledge of vehicle operations, repairs, and maintenance.
- Knowledge of camp environment and how to complete tasks in an isolated setting.
- Knowledge of Material Safety Data Sheet (MSDA) information provided with all cleaning substances; ability to read and understand the information.
- Knowledge and awareness of emergency contacts and procedures.
- Skill in reading, writing, listening, and speaking.
- Skill in planning, organizing, prioritizing, and completing works assignments timely.
- Ability to observe and inspect for safety, health hazards and potential hazards.
- Ability to use general math as needed.
- Ability to work cooperatively with other people.
- Ability to communicate effectively.
- Ability to understand importance of sanitary, hygienic, safety, and security measures required for children and staff.
- Ability to perform safely and properly utilize camp supplies, materials, and equipment.
- Ability to follow and understand oral and written instructions.
- Ability to work weekends and holiday throughout Camp operations.
- Ability to inspect, analyze, and determine needed maintenance and custodial tasks and takes appropriate action needed to accomplish them.
- Ability to maintain inventory of supplies, materials, and equipment used to complete work assignments.
- Ability to be decisive, sensible, and react quickly in emergency situations.

General Recruiting Indicators:

- Two years work experience in a custodial or maintenance position is preferred.
- Yakama enrolled preference.

Special Requirements:

- Required to pass a pre-employment drug and alcohol test.
- Required to pass a criminal back ground check.
- Must have current First Aid/CPR care or able to obtain one prior to Camp starting.
- Must have current food handler's card or able to obtain one prior to Camp starting.
- Must possess or have ability to obtain a valid Washington State Driver's License and have the ability to obtain a valid Yakama Tribal Driver's Permit.
- Must be mature, stable, and prudent in behavior, judgment, and decisions.
- Must be drug, alcohol, and tobacco free.
- Must be physically capable of doing manual labor.
- Must not have a history of child abuse or neglect.
- Work will require periods of sitting, walking, standing, bending, kneeling, and squatting, twisting, turning, reaching, pulling, pushing, lifting, and carrying.
- Work requires extensive travel to and from camp. Employee will be required to stay at camp during weekends and holidays.