

**YAKAMA NATION HUMAN RESOURCES DEPARTMENT
JOB ANNOUNCEMENT**



Announcement # 2017-272 **Issue Date:** 12-05-17 **Closing Date:** 12-27-17

ERWM Program Administrator
Environmental Restoration Waste Management (ERWM)
Department of Natural Resources
Hourly Wage: \$30.28/Regular/Full-Time

Serves as the Manager for the Environmental Restoration Waste Management (ERWM) Program. Follows directions from and works closely with the Superintendent of the Department of Natural Resources to protect, restore and enhance the Yakama Nation's Treaty reserved resources. Manages the scoping, planning, and implementation of the Yakama Nation interests on the cleanup and restoration at the U.S. Department of Energy (DOE) Hanford Nuclear Reservation and all related projects. Responsible for directing the work performed to prevent and/or address past, current and future impacts to Treaty resources caused by the release of hazardous waste from the Hanford site. Responsible for leveraging the Tribe's sovereign authority to protect, conserve and manage Yakama Nation resources.

Knowledge, Skills and Abilities:

- Knowledge of laws, policies and guidance governing the clean-up and restoration of the Hanford site (including understanding the roles and responsibilities of key agencies) this body of information includes but not limited to: Yakama Nation's Treaty Rights, Yakama Nation's Natural Resource management and administrative policies, Tri-Party Agreement, Atomic Energy Act, Nuclear Waste Policy Act, WIPP Land Withdrawal Act, Comprehensive Environmental Response, Compensation, and Liability Act, (CERCLA) Superfund Amendments and Reauthorization Act (SARA), National Oil and Hazardous Substances Pollution Contingency Plan (NCP), Hazardous Waste Management Act (HWMA) Natural Resource Damage Assessments (NRDA) Model Toxics Control Act (MTCA) National Environmental Policy Act (NEPA), National Historic Preservation Act (NHPA) Administrative Orders, Record of Decisions, and Consent Decree Removal Actions, Remedial Actions, and Enforcement Actions. Risk assessment guidance.
- Knowledge of Tribal Fish consumption rates.
- Knowledge of Grants and contracts management.
- Knowledge of cultural practices, traditions, and geography interests of the Yakama Nation.
- Knowledge of cultural resource laws and Native American cultural resource issues (i.e. tribal sovereignty, reserved rights).
- Knowledge of the funding and contracting policies/procedures for Yakama Nation as well as federal agency regulations and policies.
- Knowledge of technical and regulatory documents pertaining to remedial investigations, feasibility studies, remedial actions, injury assessment plans, habitat equivalency analysis, and restoration/mitigation plans.
- Ability to understand biological and ecological data used for evaluating clean-up and restoration decisions.
- Ability to present information using a strong working knowledge of tribal and federal laws, regulations, and policies.
- Ability to communicate effectively; write clear and concise reports, memoranda, letters and give public transportations.
- Ability to represent Yakama Nation positions and policies within the complexities of Federal and State regulations.
- Ability to make daily management decisions pertaining to the programmatic, administrative, and personnel needs of the ERWM Program.

General Recruiting Indicators:

- Requires at least a Bachelor's Degree in business, public administration, or earth sciences and five years of professional work experience in a comparable position Or ten years of work experience in a comparable position and at least 2 years of department supervisory experience. Must have experience in administering professional consulting services.

Special Requirements:

- A valid Washington State Driver's License with insurable record and the ability to obtain a Yakama Tribal Driving Permit.
- Yakama enrolled preference.